



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 11/2/17	<u>Interviewer:</u> Lafayette Baker; Sue Guenter-Schlesinger	RFA #17 – 68
<u>Name of Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student [REDACTED]		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u>		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

Category: *(Please check at least one)*

- | | | | | |
|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input checked="" type="checkbox"/> National Origin | <input checked="" type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
11/2/17	[REDACTED] calls EOO to set up appointment. Leaves contact information.	Experiencing troubling behavior in her student teaching, which she feels may be related to race/national origin.
11/6/17	LB called [REDACTED]	[REDACTED] stated that she is possibly being mistreated and discriminated against because of her color/national origin at [REDACTED] Elementary School where she does her practicum.
11/9/17	LB called [REDACTED]	[REDACTED] stated that she has been experiencing some mental health issues, and she has an appointment to see her doctor. She also stated that her original concerns may be connected to her mental health issues, and she no longer believes that she is being mistreated and discriminated against because of her color/national origin.

11/13/17	SGS & LB t/c with [REDACTED]	[REDACTED] stated that she no longer believes she is being mistreated and discriminated against because of her color/national origin. She said that she is currently doing well, and does not need EOO's assistance at this time. SGS told [REDACTED] that the EOO office is available for her if she needs assistance in the future.
----------	---------------------------------	---